



BCIS Anti Bullying Policy

Definitions

The term bullying refers to a range of harmful behaviours, both physical and psychological. All bullying behaviour has the following four features:

1. It is repetitive and persistent – though sometimes a single incident can have precisely the same impact as persistent behaviour over time, for it can be experienced as part of a continuous pattern and can be extremely threatening and intimidating. This is particularly the case with racist bullying.
2. It is intentionally harmful – though occasionally all those who are responsible do not consciously intend the distress it causes.
3. It involves an imbalance of power, leaving someone feeling helpless to prevent it or put a stop to it.
4. It causes feelings of distress, fear, loneliness and lack of confidence in those who are at the receiving end.

Incident management

BCIS will take firm and decisive action to deal with any incident of bullying which is witnessed by or reported to any member of staff. When a member of staff receives information, either directly or indirectly, that a pupil may have been the victim of a bullying incident, this report will be taken seriously and investigated. The School will offer a proactive, sympathetic and supportive response to children who are the victims of bullying. The exact nature of the response will be determined by the particular child's individual needs and may include:

- immediate action to stop the incident and secure the child's safety
- positive reinforcement that reporting the incident was the correct thing to do
- reassurance that the victim is not responsible for the behaviour of the bully
- strategies to prevent further incidents
- sympathy and empathy
- counselling
- assertiveness training
- extra supervision/monitoring
- creation of a support group
- peer mentoring
- informing/involving parents /carers
- adult mediation between the perpetrator and the victim
- arrangements to review progress





PROCEDURE

BCIS ensures all reported incidents are responded to promptly and effectively by the following:

1. Inform course manager of all reported incidents of bullying within one working day.
2. The course manager must ensure that the pupil who has reported the bullying is safe.
3. The course manager will create an action plan for responding to the allegation of bullying that must be agreed within two working days. Issues to consider include:
 - Is the allegation a matter for the police
 - Need to inform BCIS senior managers
 - Need to inform parents/carers
 - Need to inform the local authority
 - Clarifying whether the alleged incident is racist, sexist homophobic or involves a disabled pupil or use of ICT/social media.
 - The plan needs to be in writing and agreed with the pupil who has been bullied, parents/carers and BCIS senior managers.
4. Once agreed, the action plan must be monitored and actions taken to ensure that the likelihood of repetition is minimised.
5. Where incidents have occurred 'off-site', the above procedure must be followed.
6. Regular follow up to ensure that bullying has not resumed.



BULLYING DEFINITIONS

Cyber bullying

This can be defined as 'the use of Information and Communications Technology (ICT), particularly mobile phones and the internet, deliberately to upset someone else'. It can be an extension of face-to-face bullying, with technology providing the bully with another route to harass their target. However, it differs in several significant ways from other kinds of bullying: the invasion of home and personal space; the difficulty in controlling electronically circulated messages, the size of the audience, perceived anonymity, and even the profile of the person doing the bullying and their target. Research indicates that cyber bullying is now a feature of many young people's lives. It can also affect members of school staff and other adults.

Cyber bullying takes different forms: threats and intimidation, harassment or 'cyber-stalking' (e.g. repeatedly sending unwanted texts or instant messages), vilification/defamation; exclusion or peer rejection, impersonation, unauthorised publication of private information or images and manipulation.

Homophobic bullying

This occurs when bullying is motivated by a prejudice against lesbian, gay, bisexual or transsexual (LGBT) people.

Who experiences homophobic bullying?

- Young people who are LGBTQ+.
- Young people who are thought to be LGBTQ+.
- Young people who are different in some way — they may not act like the other boys or girls.
- Young people who have gay friends or family, or their parents/carers are gay.
- Teachers, who may or may not be LGBTQ+.

Sexist or sexual bullying

Sexist and sexual bullying affects all genders. Sexual bullying may be characterised by name-calling, comments and overt "looks" about appearance, attractiveness and emerging puberty. In addition, uninvited touching, innuendos and propositions, pornographic imagery or graffiti may be used.

Pupils identifying as transgender or experiencing gender dysphoria (feeling that they belong to another gender or do not conform with the gender role prescribed to them) can also be targeted by bullies.



Racist bullying

The school uses the working definitions of *racism* and *racist incident* that were proposed in the report of the Stephen Lawrence Inquiry, 1999. The report defined racism as:

“Conduct or words or practices which disadvantage or advantage people because of their colour, culture or ethnic origin”.

Historically, the term *racism* has been used principally in situations where colour and physical appearance are considered to be significant markers of difference. There has virtually always, however, been a cultural element as well – ‘the other’ has been recognised not only by their physical appearance but also in relation to their culture, language and religion. This crucial point was reflected in the Stephen Lawrence Inquiry definition quoted above and is reflected also in race relations legislation, since case law has established that Sikhs, Jews and Travellers of Irish heritage are for legal purposes to be treated as distinct racial groups. Other forms of racism where differences of culture and religion are at least as significant as differences in physical appearance include Islamophobia and hostility to refugees and people seeking asylum.

Other types of bullying

- Bullying related to special educational needs (SEN/D) and disabilities.
- Bullying related to appearance or health conditions
- Bullying related to culture
- Bullying of young carers or looked-after children, or otherwise linked to home circumstances

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Bullying has the potential to damage the mental health of a victim. Everybody has the right to be treated with respect. Pupils who are bullying need to learn different ways of behaving.

To ensure this policy is effective it is essential that:

- The curriculum promotes tolerance of difference and promotes diversity in society in ways in which pupils can feel safe.
- Staff are vigilant and trained to spot possible signs of bullying and feel confident in the actions they need to take when it is brought to their attention.
- A culture of openness and zero tolerance is encouraged in the school that enables and assists pupils to confide in staff if they feel threatened or bullied.
- Safeguarding, anti-bullying and behaviour management are viewed and



worked with as aspects of the same aim i.e. enabling everyone at the school to feel welcome, secure, comfortable and free from threat or harm:

Standards

It is important that we tackle bullying in two ways:

1. We need to be proactive in developing anti-bullying aspects of the curriculum and in the information we send out to pupils, parents/carers and partner organisations.
2. We need to ensure that we react promptly, fairly and effectively so that where bullying exists, those who allege bullying and those who witness bullying will feel confident to activate the anti-bullying systems to end it. It is our aim to challenge attitudes about bullying, to increase understanding for both victims and bullies and to help build an anti-bullying ethos within the group.

The following standards set out clearly the responsibilities of managers and staff for creating an anti-bullying culture in the school and for responding promptly and effectively to any concerns about bullying that may arise.

Course manager and head of school ensures that the school has a culture that promotes anti-bullying by:

1. Ensuring that all staff know how to listen to pupils alleging bullying and know what to look for (including forms of bullying such as cyber bullying, homophobic bullying and racist/sexist bullying as well as 'teasing' and threats etc).
2. Ensuring that all staff knows what to do if or when a bullying incident is reported and that agreed procedures are adhered to in all cases.
3. Ensuring that, as part of a wider discussion around 'safeguarding' and behaviour management, bullying forms a standing item on teacher's meetings; where incidents are monitored and actions are minuted.
4. Ensuring that, as part of a wider discussion around safeguarding' and behaviour management, bullying forms a standing item for all staff supervision within the school.
5. Ensuring all incidents of bullying and the actions taken are monitored and reviewed on a termly basis and that the review forms part of the Senior Leadership Team Meeting.
6. Ensuring that pupils are informed through the curriculum about bullying and what can be done to prevent it and what they can do if it happens (ideas and material for this are set out in the 'guidance and information informing this policy and standards').



7. Ensuring that parents/carers are kept informed about the school's anti-bullying policies and practices.
8. Creating a school ethos, reviewed and renewed each year, which encourages pupils to disclose and discuss incidences of bullying including a formal process for gaining the views of pupils on a termly basis.
9. Ensure that the 5 key principles set out in 'Bullying around racism, religion and culture' (*i.e. acknowledging that racism exists and can lead to bullying, letting pupils know where the school stands, ensuring pupils are listened to, ensuring pupils are involved in solutions, and ensuring the school has a range of strategies for both prevention and intervention*) are in place.

Teachers ensure:

1. They are aware of the school's policy and standards for safeguarding and bullying and what they must do if an incident is reported to them.
2. They are aware of the signs of possible bullying (as set out in training).
3. That, in all their dealings with pupils, they give a clear message about being available to listen to concerns about bullying and to act appropriately if concerns are voiced.
4. That their teaching includes clear messages about the unacceptable nature of bullying.

All staff ensure:

1. They are aware of the signs of possible bullying.
2. They know what to do if a pupil alleges bullying.
3. That, in all their dealings with pupils, they give a clear message about being available to listen to concerns about bullying and to act appropriately if concerns are voiced.
4. They create through curriculum planning and delivery, safe and caring environments that promote the British Values and SMSC inclusion and thereby enable all pupils to grow in self-awareness, in managing their feelings, motivation, empathy and social skills.

Anti-bullying strategies

The aims of our anti-bullying strategies and intervention systems are:

- To pre-empt and prevent, de-escalate and/or stop any continuation of harmful behaviour.
- To react to bullying incidents in a reasonable, proportionate and consistent way.
- To safeguard the pupil who has experienced bullying and to trigger



sources of support for the pupil.

- To apply both supportive and disciplinary sanctions to the pupil causing the bullying and ensure they learn from the experience, possibly through multi-agency support.

Strategic Preventative Procedures

- Effective school leadership that promotes an open and honest anti-bullying ethos.
- Use of curriculum opportunities (in particular, SDP / PSD sessions can be used to discuss issues around diversity and draw out anti-bullying messages).
- Use of opportunities throughout the school calendar and at certain times of the school day to raise awareness of the negative consequences of bullying (e.g. Anti-Bullying Week in November of each year; and whole-school assemblies).
- Engaging pupils in the process of developing the school anti-bullying policy and promoting open and honest reporting.
- Improving the school environment, looking in particular at staff supervision patterns; the physical design of the building(s); and joint work with partners such as transport service providers. The DfE recommends that schools target their attention on key times and locations where bullying is more prevalent; and that they work with pupils to establish when and where those times and locations are.

Disciplinary penalties have three main purposes, namely to:

- impress on the perpetrator that what they have done is unacceptable;
- deter them from repeating that behaviour; and
- signal to other pupils that the behaviour is unacceptable and deter them from doing it.

Signs and Symptoms

A child may indicate by signs or behaviour that he or she is being bullied. Adults should be aware of these possible signs and that they should investigate if a child:

- is frightened of walking to or from school
- begs to be driven to school
- changes their usual routine
- is unwilling to go to school (school phobic)
- begins to truant
- becomes withdrawn anxious, or lacking in confidence



- starts stammering
- attempts or threatens suicide or runs away
- cries themselves to sleep at night or has nightmares
- feels ill in the morning
- begins to do poorly in school work
- comes home with clothes torn or books damaged
- has possessions which are damaged or "go missing"
- asks for money or starts stealing money (to pay bully)
- has dinner or other monies continually "lost"
- has unexplained cuts or bruises
- comes home starving (money/lunch has been stolen)
- becomes aggressive, disruptive or unreasonable
- is bullying other children or siblings
- stops eating
- is frightened to say what's wrong
- gives improbable excuses for any of the above
- is afraid to use the internet or mobile phone
- is nervous and jumpy when a cyber message is received
- lack of eye contact
- becoming short tempered
- change in attitude to people at home.

Prevention Practices

At BCIS we use a variety of methods for helping to prevent bullying through class assemblies, key working, or during PSD sessions. Pupils are also consulted through in-school pupil surveys and are fully aware of the complaints procedure.

The ethos and working philosophy of BCIS means that all staff actively encourage pupils to have respect for each other and for other people's property. Good, kind and polite behaviour is regularly acknowledged and rewarded. Pupils are involved in the prevention of bullying as and when appropriate which may include:

- writing a set of school or class rules
- signing a SMC (Special measures contract)
- writing essays, poems or drawing pictures about bullying
- making up role-plays about what to do through scenarios of bullying
- having discussions about bullying and why it matters that bullies are dealt with quickly



Parental involvement

BCIS is firmly committed to working in partnership with parents/carers and believe that the best outcomes emerge when professionals and parents/carers are able to work together when bullying occurs. We recognise the important influence which parents/carers have on their children and would wish to enlist their support when their child is involved in bullying – either as victim or a perpetrator.

Parents/carers who believe their children are the victim of bullying should share their concerns with school at the earliest opportunity and be prepared to work with BCIS to keep their children safe in future. All expressions of concern will be taken seriously and investigated thoroughly. Where parents/carers have concerns with regards to bullying they should contact the course manager or Head teacher.

Promoting anti-bullying messages through the curriculum

BCIS aims to create effective learning environments in which:

- the contribution of all pupils is valued;
- all pupils can feel secure and are able to contribute appropriately;
- stereotypical views are challenged and pupils learn to appreciate and view positively differences in others whether arising from race, culture, gender, sexuality, ability or disability;
- pupils learn to take responsibility for their actions and behaviours both in school and in the wider community;
- all forms of bullying and harassment are challenged;
- pupils are supported to develop their social and emotional skills.

The curriculum includes all the planned learning activities, explicit and implicit, which a school promotes. So, when reviewing the curriculum for anti-bullying work, we will aim to review:

- the school curriculum policy and the responsibilities of course manager in taking account of anti-bullying work and tackling prejudice that may give rise to bullying in their curriculum area;
- the contribution to anti-bullying work in specific curriculum areas such as Personal and social development, and Employability, enrichment and Pastoral sessions, this includes british values.
- how assemblies, class time, and tutorial time are, and can be, used as teaching opportunities for anti-bullying principles and practice;
- how transition is planned and delivered:
 - for individuals arriving at other times in the school year



- for individuals needing specific support

For the bully

BCIS take bullying behaviour very seriously and will adopt a supportive, pragmatic, problem-solving approach to enable bullies to behave in a more acceptable way. Steps will be taken to change the attitude and behaviour of the bully, as well as ensuring access to any help that they may need. We will respond to incidents of bullying behaviour in a proportionate way – the more serious the cause for concern the more serious the response. When sanctions are felt to be necessary, they will be applied consistently and fairly. These sanctions may include: detention, a period of time away from the group, reflection session or fixed-term exclusion.

BCIS will always seek resolution for the victim and this may involve the bully undertaking restorative work.

Last updated	Next review	Person responsible
July 2025	July 2027	JB